Introduction to Mutual Funds
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What is a Mutual Fund (MF)?

- **Common pool of funds contributed by investors and invested in accordance to the objectives.**
- **Investments are held in a trust of which the investors alone are the joint beneficial owners.**
- **Trustees oversee the management by investment manager.**
Structure of Mutual Fund

Investors → Sponsors

Mutual Fund

Trustees

Asset Management Company

Custodian

Agents/Distributors

Bankers

Fund Accountants

Registrar & Transfer Agency

Mutual Fund is established as a Trust under Indian Trust Act, 1882

Execute a Trust Deed to form a trust

Investment Management & Day-to-day Operations
What is an Asset Management Company (AMC)?

- Investment manager of the mutual fund.
- Appointed by the trustees, with SEBI approval.
- Trustees and AMC enter into an investment management agreement.
- Required to invest seed capital of 1% of amount raised subject to a maximum of Rs.50 lakh in all open-ended schemes.
- Should have a net worth of at least Rs.50 crore at all times.
- At least 50% of members of the board of an AMC have to be independent.
- AMC of one mutual fund cannot be an AMC or trustee of another fund.
- AMCs cannot engage in any business other than that of financial advisory and investment management.
How does a Mutual Fund Work?

- Pool of investors money.
- Invested according to pre-specified investment objectives.
- Benefits accrue to those that contribute to this pool.
- There is thus mutuality in the contribution and the benefit.
- Hence the name ‘mutual’ fund.
Classification of Mutual Funds

Based on Structure
- Open Ended Funds
- Closed Ended Funds
- Interval Funds

Based on Investment Objective
- Debt Funds
- Equity Funds
- Hybrid Funds

Based on Investment Style
- Passive Funds
- Active Funds
Classification - Based on Structure

Open Ended Funds
- No fixed maturity date.
- Accept continuous sale and re-purchase requests.
- Transactions are NAV-based.
- Unit capital is not fixed.

Closed Ended Funds
- Run for a specific period.
- Offered in an NFO but are closed for further purchases after NFO.
- Unit capital is kept constant.

Interval Funds
- Variant of closed-ended funds.
- Becomes open-ended at specific intervals.
- Have to be mandatorily listed.
Classification - Based on Investment Objective

Debt Funds
- Invest in short and long term debt instruments.
- Aim to provide regular income.

Equity Funds
- Invest in equity securities.
- Aim to provide growth and capital appreciation over long term.

Hybrid Funds
- Invest in a combination of equity and debt securities.
- Proportion of equity and debt may vary.
- Aim to provide for both income and capital appreciation.
Classification - Based on Investment Style

Passive Funds

- Replicate a market index.
- Invest in same securities and in same proportion as that of index.
- No active selection of any stock / sector.
- Expenses are lower.
- Portfolio is modified every time index composition changes.

Active Funds

- Invests in securities and sectors that may offer a better return than the index.
- Actively manage the allocation to market securities and cash.
- May perform better or worse than the market index.
- Incur a higher cost than passive funds.
Categorization of open-end mutual funds:

- To ensure uniformity in characteristics of similar type of schemes launched by different mutual funds.
- Helps investors to evaluate different options available before making informed decision to invest.

Categorization of Mutual Fund Schemes

- Equity Schemes
- Debt Schemes
- Hybrid Schemes
- Solution oriented Schemes
- Other Schemes
How to invest in Mutual Funds?

Via Physical Mutual Fund Application Form

Via Online Mode (Website of Mutual Fund)

Via Mobile App of Mutual Fund

Via AMFI Registered Mutual Fund Distributor (using physical form/ online/ mobile app)
Centralized KYC (C-KYC) in Securities Market

- KYC registration is centralized through **KYC Registration Agencies (KRAs)** registered with SEBI.

- Each investor to undergo KYC process **only once in securities market** and details would be shared with other intermediaries by the KRAs.

- Standard Account Opening form (AOF) has 2 parts:
  - **Part I**: Basic and uniform KYC details of the investor
  - **Part II**: Additional KYC information as may be sought separately by the Mutual Fund
Mutual Funds investment procedure

Indicate whether you are a First Time Investor/ Existing Investor.

Visit official website of KRA and check whether you are KYC compliant or not. You must submit this KYC status.

Provide your details like name, address, etc.

Submit Bank account details and copy of “Cancelled Cheque”.

Once documents are accepted by Mutual Fund Company, you may start making investment.
Investment Modes in Mutual Funds

Lump-sum Investment

- One time investment.
- Usually, large sum of money is invested in one go.
- Investor faces risk of volatility in markets.

Systematic Investment Plan (SIP)

- Staggered Investment.
- Period of commitment - 6 months, 1 / 3 / 5 years.
- Specific intervals - monthly, quarterly, half-yearly.
- Made on specific dates e.g. 1st, 5th, 10th, 15th of every month.
<table>
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<tr>
<th><strong>Direct Mutual Fund</strong></th>
<th><strong>Regular Mutual Fund</strong></th>
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<tbody>
<tr>
<td>Directly offered by fund house.</td>
<td>Bought through an intermediary.</td>
</tr>
<tr>
<td>No involvement of third party agents – brokers or distributors.</td>
<td>Intermediaries can be brokers, advisors or distributors.</td>
</tr>
<tr>
<td>No commissions and brokerage.</td>
<td>Commissions and brokerage paid.</td>
</tr>
<tr>
<td>Have low Expense ratio (because of no commissions).</td>
<td>High Expense ratio as there are commissions to pay.</td>
</tr>
<tr>
<td>Have high NAV.</td>
<td>Low NAV.</td>
</tr>
<tr>
<td>Return is higher due to a lower expense ratio</td>
<td>Return is lower due to a higher expense ratio</td>
</tr>
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## Mutual Fund Plans – Growth vs Dividend Options

### Growth Option
- Gains made in portfolio are retained and reflected in NAV.
- Realized profit/loss is treated as capital gains or loss.
- No increase or decrease in number of units, except if units are purchased or sold, by the investor.

### Dividend Payout Option
- Fund declares dividend from realized profits.
- Amount and frequency varies and depends upon distributable surplus.
- NAV falls after dividend payout to the extent of dividend paid.

### Dividend Reinvestment Option
- Dividend is re-invested in same scheme by buying additional units at ex-dividend NAV.
- Number of units standing to the credit of the investor, increases each time a dividend is declared, and reinvested back into the scheme.
How to check information about the Mutual Funds (Offer Document)?

<table>
<thead>
<tr>
<th>Statement of additional information (SAI)</th>
<th>Scheme information document (SID)</th>
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<tbody>
<tr>
<td>• Contains generic and statutory information of mutual fund.</td>
<td>• Scheme type (open or closed end).</td>
</tr>
<tr>
<td>• Contains financial information of mutual fund.</td>
<td>• Investment objective.</td>
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<tr>
<td>• Lays down rights of investor.</td>
<td>• Asset allocation.</td>
</tr>
<tr>
<td>• Other additional information.</td>
<td>• Investment strategies.</td>
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<td>• Terms with regard to liquidity.</td>
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<tr>
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<td>• Fees and expenses.</td>
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<td>• Other information relating to the scheme.</td>
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Risk-o-Meter and its importance

Six levels of risk for mutual fund schemes:

i. Low Risk
ii. Low to Moderate Risk
iii. Moderate Risk
iv. Moderately High Risk
v. High Risk and
vi. Very High Risk

Importance of Risk-o-meter:

- Helps align risk that a fund carries with the risk profile of the investor.
- **Equity as asset class**: Volatile: High risk
- **Debt as asset class**: Stable: Low risk
- **Hybrid**: Moderate: Depends on allocation and concentration
Thank You